

## Meeting Minutes

May 19, 2026

6:39pm – 7:41pm (In person in the Library at Cascade Heights)

### 1. Round table introductions

- a) Chair: Arvind G. (absent)
- b) Vice-Chair: Irina R.
- c) Treasurer: Piriya M. (absent)
- d) Secretary: Charmaine G.
- e) DPAC Rep: Vacant
- f) CPF Rep: Jeanne (absent)
- g) Hot Lunch Committee: Vivian P. and Fayaz R.
- h) Events and Fundraising Committee: Michelle L. and Tiffany C.
- i) Emergency Preparedness: Peter F. (absent) and Peter M.
- j) Members at Large: Brandi (absent), Tracy (absent), Sandra (absent)
- k) Cascade Principal: Mr. F. DeVita
- l) Head Teacher: Ms. R. Kerluke

### 2. Approval of April 2026 Minutes

Motioned by Michelle, seconded by Irina

### 3. Principal's Report

#### May

- 6th Div 4 to VSO
- 7th Div 13 and 15 to Science World
- 14th Div 5 to Museum of Anthropology
- 15th Gause Math Exam
- 18th Victoria Day
- 19th Grade 7 visit to Moscrop
- 20th Grade 7 camp return on the 22nd
- 20th Div 11 to Art field trip
- 21st Div 4 and 14 to Aquarium

#### June

- 1st Pro D Day (last one of the school year)
- 2nd New K welcome to our school (pm)

- 5th Sports day
- 10th Inman French Immersion grade 3's visit 1:15pm
- 12th intermediates to Playland
- 18th Grade 7 lunch and dance
- 19th Grade 7 farewell
- 22nd PAC/Staff/Volunteers appreciation lunch
- 23rd Primary beach day
- 24th last full day of school
- 25th last day students dismissed at 10:00am
- 26th last full day for teachers

Ongoing:

- Hot lunch
- After school programs:
  - Knitting club
  - Chess club
  - Professor Puffins challenge club grades 1-4 begins next week, numbers are low this time
  - JJ homework club Mondays completed
- Afterschool basketball still on going (started April 15th)
- City of Burnaby after school programs
  - Outdoor sports - Friday
  - Cookies and crafts - Mondays
- New bell schedule next year
  - New class time: 8:57-9:00am
  - Lunch shift: 12:15-1:05pm
  - Dismissal: 2:58pm
- Staffing updates
  - Mr. Heighton retiring
  - Mmd. Papsian is on mat leave
- Next year will likely be 20 divisions again
- 18 educational assistants - 4 positions posted
- Hot lunches are on-going

4. Head Teacher's Report

- Sport's day June 5th
  - Freezie cutting, sorting and handing out at recess (4 volunteers needed)
  - Start at 9:30am
  - Boston Pizza is hot lunch on Sport's Day
- Welcome to Kindergarten
  - Irina will attend but will have her child with her
  - Piriya can come for 1-2pm

- Irina will look for handouts used last year
- Grade 7 graduation
  - volunteers have been gathered
  - will order food from Agra
  - will send email to parents to pay for lunch and photos
- PAC Staff & Volunteer appreciation lunch - June 22nd
  - Mr. Angerelli will do music
  - Staff will decorate
  - PAC will do ordering and set up of food, and clean-up
- Summer Session at Cascades
  - still spaces left for primary and intermediate classes
  - also still spaces left for afternoon sessions
  - feel free to ask Ms. Kerluke

#### 5. Chair's / Vice Chair's Report

##### a. PAC, Staff & Volunteer Appreciation Luncheon – June 22

- previously ordered from Argo, Agra, Costco, Hon Sushi, McMosa (budget \$1100)
- two gluten free staff members
- Vivian can order the food, Peter, Fayaz and Tiffany can pick up food @ 11am
- Bring name tags
- Ms. Kerluke will draft email and send email to parents on behalf of teachers

##### b. Welcome to Kindergarten PAC station – June 2

- leftover snacks from SnackShack will be repurposed for this
- Irina purchased granola bars

##### c. Arvind will be stepping down as President due to personal reasons.

- Irina will be stepping in as Interim President
- Fayaz motioned Irina as Interim President, and Michelle seconded

#### 6. Financial Report

-not available due to absent Treasurer

#### 7. DPAC Report

-none available

#### 8. CPF Report

-none available

#### 9. Hot Lunch Report

- hot lunch for grade 7's will be kept for the student's that didn't cancel their order
- Playland day also has hot lunch, parents can cancel up to 7 days before
- last day is June 12th
- Consider for next year: hot lunch dates in June can be moved to another day of the week instead of Friday

10. Events and Fundraising

- none available

11. Emergency Preparedness

- food and water updated

12. New Business

- Peter M. mentioned Hub Cycling Bike to School Week June 1st
- He would be willing to run the campaign and find another parent to help
- Mr. Devita will bring it up with the teachers tomorrow at staff meeting. Decision to be made Thursday.
- No electric scooters allowed at school
- Consider additional bike rack if uptake is good

13. Action Items

- Need volunteers for freezies on June 5th Sports Day
- Next PAC Meeting Monday, June 8th

Meeting end at 7:41 pm