

## PAC Meeting Minutes

Feb 10, 2026

6:30pm – 8:12 pm (In person in the Library at Cascade Heights)

### Meeting Minutes

#### 1. Round table introductions

- a) Chair: Arvind G.
- b) Vice-Chair: Irina R.
- c) Treasurer: Piriya M.
- d) Secretary: Charmaine G.
- e) DPAC Rep: Vacant
- f) CPF Rep: Jeanne (absent)
- g) Hot Lunch Committee: Vivian P. (absent) and Fayaz R.
- h) Events and Fundraising Committee: Michelle L., Tiffany (absent)
- i) Emergency Preparedness: Peter F.(absent) and Peter M.(absent)
- j) Members at Large: Brandi (absent), Tracy (absent), Sandra (absent), Christine (absent)
- k) Cascade Principal: Mr. F. DeVita
- l) Head Teacher: Ms. R. Kerluke (absent)
- m) Parents in attendance: Lex and parent

#### 2. Approval of January 2026 Minutes

Motioned by Michelle, seconded by Irina

#### 3. Principal's Report

##### February Highlights

- Div 4 had a visit from French Consulate
- 6<sup>th</sup> Carnaval
- 9<sup>th</sup> Div 4 to Art Gallery and Jump Rope for Heart Assembly
- 10<sup>th</sup> Div 12 to BBY Village and Boys rec play day
- 12<sup>th</sup> Div 6,7,8 skating and GIRLS rec play day
- 16<sup>th</sup> Family Day (school closed)
- 25<sup>th</sup> Pink T shirt Day
- 26<sup>th</sup> Jump Rope for Heart (two week fundraising starting today)
- 27<sup>th</sup> District PRO D

##### March Highlights

- 2<sup>nd</sup> – 13<sup>th</sup> Pickle Ball
- 11<sup>th</sup> Primary Days of music and student led conferences Early dismissal 1:45pm
- 12<sup>th</sup> Term 2 Learning updates published
- 16th-27th Spring Break

##### Ongoing:

- Snack Shack on Thursdays

- Hot lunch
- New Knitting club in Library on Tuesday's lunch with Ms. Levington and Ms. Eastman

After school programs:

- City of Burnaby: Science discoveries (space) 5 –7 yrs Jan 16 – Feb 4  
Science discoveries (space) 8-12 yrs Feb 13 – March 13  
Lego and Games ages 5-7 yrs Feb 9 – March 9  
Lego Challenge 6-12 yrs Jan 12 –Feb 2  
Valentine's special 5-12 yrs Feb 10
- After School Basketball April 15 6 sessions
- JJ homework club Mondays after school
- Professor Puffins challenge club grades 1-4 begins Jan 29-March 12
- Drawing Classes Young Rembrandts Jan 21-March 11

Other Updates:

- student pick up- students should only be picked up by guardians, if students will be picked up by another individual, parents must inform the teacher, this is for safety of the students
- student food delivery- food delivery services will not be permitted delivering to students, this is a safety issue where delivery drivers are wandering through the school unsupervised amongst the kids, this is a safety issue

4. Head Teacher's Report

- No updates

5. Chair's / Vice Chair's Report

- Book Fair March 9-13th  
Need 3 shifts- morning, lunch, after school; March 11th need 2-6pm  
Arvind will send out something to parents for volunteers
- Carnaval  
Minimum 3-4 people needed  
Need 6 XL tubs of ice cream  
2 maple syrup tubs

6. Financial Report

- \$25 659 general account
- \$10 393 gaming account
- \$197.93 PAC grant received in January
- Need to have movie night money deposited (likely still in cash box) will check safe and cash box
- Treasurer needs money deposited on a more regular basis
- Teacher requests (see below)

Total \$3822.86 motioned by fayaz, unanimously agreed

- Pickleball \$4830.00 motioned by Michelle, unanimously agreed

#### 7. DPAC Report

- No updates

#### 8. CPF Report

- This friday is CPF film festival, parent volunteers are driving
- Looking for ideas for next year
- Metis dance performance

#### 9. Hot Lunch Report

- Milk Monday- reached out to Manager, store now knows to contact Danton
- Deposit fee for milk increased by \$0.01, total of \$2.00 more for the entire order
- Looking for new vendors of hot lunch, issue is logistics
- Will forward feedback to Fuel, Vivian will reach out to Fuel

#### 10. Events and Fundraising

- April 17th Movie Night - Zootopia 2  
At least 6 volunteers, Kerluke will be there

#### 11. Emergency Preparedness

- No updates

#### 12. New Business

Presentation by Lex regarding Fuel

- Food is oily, soggy, cold, and poor quality
  - 272 signatures for petition to remove Fuel catering (teachers and signature)
  - Lex mentioned he enjoyed A&W, sushi, indian, subway, stuffies
  - Reconsider food options for Fuel
  - Lex mentioned wraps are "gross", pasta is not good, burgers not good.
  - Mr. Devita - family picnic present vendors
- Teacher Treat Day
- budget \$600
  - ideas: coffee, burek, yogurt, or have a buffet of candies, granola bars, pepperoni sticks, gummy worms

#### 13. Action items

- Vivian tasked to follow-up with Fuel regarding, send out an email to parents for hot lunch suggestions?
- Suggestions for Snack Shack

Meeting ended 8:12pm

Teacher Requests as of Feb 10, 2026

Tr	Item Name	Price	Category	Status	Tr	Teacher	Total for Class	Tr	Notes
	Fatty Legs - Class Set (30)	\$478.50	Books			Pocrnic & Johnson			Notes
	Wild Robot - Class Set (30)	\$359.70	Books			Pocrnic & Johnson	\$838.20		Notes
	Soapstone Chunks 15lbs (2)	\$97.58	Art Supplies			Poldrugo			Notes
	Files for Sanding (2)	\$39.99	Art Supplies			Poldrugo	\$137.57		Notes
	12-pack Mini Whiteboards	\$38.00	Games			ELL			Notes
	Story Cubes Game	\$32.00	Games			ELL			Notes
	Tapple Game	\$27.00	Games			ELL			Notes
	Playdough (20)	\$34.99	Games			ELL	\$131.99		Notes
	First Nations & Inuit Map	\$53.85	General Classroom			Chowdhury	\$53.85		Notes
	Kindergarten Books (6)	\$71.27	Books			Minhas			Notes
	Calendar and Weather Chart	\$32.15	General Classroom			Minhas	\$103.43		Notes
	50-pack Whiteboard Markers	\$17.91	General Classroom			Tan			Notes
	Watercolour paper pad (2)	\$33.59	Art Supplies			Tan			Notes
	Laminating Sheets	\$40.66	General Classroom			Tan			Notes
	Spot It Game	\$18.59	Games			Tan			Notes
	Uno Game	\$10.07	Games			Tan	\$120.81		Notes
	Phonics Work Mats	\$183.94	General Classroom			Kovac	\$183.94		Notes
	Visual Timer and Countdown Timer	\$92.94	General Classroom			Fu	\$92.94		Notes
	Art Racks	\$141.11	Art Supplies			Lee (shared with intermediates)			Notes
	Crochet Hooks	\$31.34	Art Supplies			Lee (shared with intermediates)			Notes
	Art Tablecloths	\$134.33	Art Supplies			Lee (shared with intermediates)	\$306.78		Notes
	Chinese Calligraphy Brushes	\$79.77	Art Supplies			Lee			Notes
	Calligraphy Ink	\$32.80	Art Supplies			Lee	\$112.57		Notes
	Canvases	\$83.87	Art Supplies			McGrory	\$83.87		Notes
	Snap Circuits Explorer 100 Experiments	\$123.18	General Classroom			West	\$123.18		Notes
	Lined Whiteboards (25)	\$72.79	General Classroom			Blackford			Notes
	Paint Sticks (3)	\$90.69	Art Supplies			Blackford			Notes

Cascade Heights Elementary Parent Advisory Committee (PAC)  
 4343 Smith Avenue, Burnaby, BC  
 paccascadeheights@gmail.com

Tr	Item Name	Price	Category	Status	Teacher	Total for Class	Notes
	Magnetic Letters (2)	\$80.62	General Classroom		Blackford	\$244.10	Notes
	Polyfill Stuffing 3lbs	\$42.00	Art Supplies		Papazian		Notes
	30-pc Sewing Needles	\$10.00	Art Supplies		Papazian		Notes
	40-pc Felt Sheets	\$15.00	Art Supplies		Papazian		Notes
	36-pc Expo Markers	\$42.00	General Classroom		Papazian	\$109.00	Notes
	Ikea Table Lamp	\$22.39	General Classroom		Wat		Notes
	Utility Cart	\$44.79	General Classroom		Wat		Notes
	Organizer	\$4.47	General Classroom		Wat		Notes
	LED Bulbs for Lamp	\$11.18	General Classroom		Wat		Notes
	Plastic Beads	\$11.19	Art Supplies		Wat	\$94.02	Notes
	Cricut Machine + Accessories	\$647.84	Art Supplies		For Whole School	\$647.84	Notes
	Time Timers (3)	\$59.97	General Classroom		LSS		Notes
	Fidget Toy Set	\$34.99	Games		LSS		Notes
	Laminating Sheets	\$27.24	General Classroom		LSS		Notes
	Velcro Dots	\$9.99	General Classroom		LSS		Notes
	Meg and Greg Decodable Collection	\$101.70	Books		LSS	\$233.89	Notes
	World Map in French	\$61.59	General Classroom		Meldrum		Notes
	Paper Organizer	\$44.79	General Classroom		Meldrum	\$106.38	Notes
	Mini Whiteboard Set	\$80.60	General Classroom		Wong-Boog		Notes
	Bingo Chips	\$17.91	General Classroom		Wong-Boog	\$98.50	Notes
	Pickle Ball	\$4,830.00	General Classroom		For Whole School	\$4,830.00	Notes
<b>Total:</b>		<b>\$8,652.86</b>					