

PAC Meeting Minutes

January 20, 2026

6:30pm – 7:30 pm (In person in the Library at Cascade Heights)

Meeting Minutes

1. Round table introductions

- a) Chair: Arvind G.
- b) Vice-Chair: Irina R.
- c) Treasurer: Piriya M.(absent)
- d) Secretary: Charmaine G.
- e) DPAC Rep: Vacant
- f) CPF Rep: Jeanne (absent)
- g) Hot Lunch Committee: Vivian P. (absent) and Fayaz R.
- h) Events and Fundraising Committee: Michelle L., Tiffany
- i) Emergency Preparedness: Peter F.(absent) and Peter M.(absent)
- j) Members at Large: Brandi (absent), Tracy (absent), Sandra, Christine
- k) Cascade Principal: Mr. F. DeVita
- l) Head Teacher: Ms. R. Kerluke
- m) Parents in attendance: none

2. Approval of November 2025 Minutes

Motioned by Sandra, Seconded by Fayaz

3. Principal's Report

December Highlights:

- 12th talent show
- Various skating field trips
- 17th Pancake Breakfast
- 18th learning updates published

January Highlights:

- 5th Back to school
- 6th Basketball started boys game at Douglas
- 8 th Basketball started girls game at Douglas
- 13th YPC grades 4-7 and Boys basketball game home
- 14th Div 11 and 12 skating
- 15th Girls basketball have home
- 19th ProD
- 20th Boys basketball game home
- 22nd Grade 7 grad photos and Div 6,7,8 skating
- 23rd Literacy week kick off assembly
- 26 – 30 th Literacy week Monday Dress as favorite book character

- Tuesday Buddy Reading
- Wednesday Teacher reading swap
- Thursday Wear your words
- Friday Reading in the dark
- 27th Boys basketball game home
- 29th Girls game home
- 30th Grade 7 movie after school Camp fundraiser

February Highlights

- 6th Carnaval
- 25th Pink T shirt Day

Ongoing:

- Snack Shack on Thursdays
- Hot lunch
- After school programs:
- City of Burnaby:
- Science discoveries (space) 5 –7 yrs Jan 16 – Feb 4
- (space) 8-12 yrs Feb 13 – March 13
- Lego and Games ages 5-7 yrs Feb 9 – March 9
- Lego Challenge 6-12 yrs Jan 12 –Feb 2
- Valentine’s special 5-12 yrs Feb 10
- JJ homework club Mondays after school
- Professor Puffins challenge club grades 1-4 begins Jan 29-March 12
- Drawing Classes Young Rembrandts Jan 21-March 11
- New Knitting club in Library on Tuesday at lunch with Ms. Levington and Ms. Eastman

Other Updates:

- Basketball season started boys play dates Tuesday girls Thursday

4. Head Teacher's Report

- Grade 7 camp stuff getting organized
- Price of camp will be increased by only \$10 from last year's prices
- Given no affordability grant available, therefore less funding for families
- Jump Rope for Heart
- Carnaval
- Pink Shirt Day
- Lunar New Year celebration
- Sandwich boards approved and funded by Schoolboard for use in parking lot. “No Drop Off”, “No Entry”

5. Chair’s / Vice Chair’s Report

- a. Pancake Breakfast Updates

- 2 packs of pancake mix leftover (will be kept until end of the year, then donated if not used)
- 10 syrup containers leftover (BBD 2027)
- good idea for no juice and no oranges
- b. Snack Shack
 - Arvind and Irina to do this week and next week
- c. Carnaval
 - Need volunteers to help scoop ice cream
 - Irina and Tiffany can help, Arvind is unsure whether she can make it
 - Start at 12pm for set up and pre-scooping

6. Financial Report

- a. Sylvia Levington approval of \$630 for author visit
Motioned by Arvind, seconded by Fayaz
- b. Jennifer West approval of \$200 for Intermediate Movie Night (Camp Fundraising)
Motioned by Arvind, seconded by Christine

7. DPAC Report

- No updates

8. CPF Report

- No updates

9. Hot Lunch Report

- No updates
- May reach out to Macdonalds and White Spot for next turn
- No updates on Milk Monday, connect with Vivian and Danton regarding availability of milk

10. Events and Fundraising

- a. Future Movie Night- April 17th
- b. \$600 raised from Purdy's in December

11. Emergency Preparedness

- a. Cost for replenishing food supply
\$1200 to replace expired food
Motioned by Arvind, seconded by Sandra

12. New Business

- a. Bookfair in April
Will need lots of parent volunteers but unsure of what the days are
- b. Use of Munchalunch for Grade 7 Bubble Tea Fundraiser
Motioned by Christine, seconded by Charmaine

13. Action items

- Arvind will connect with Vivian and Danton regarding availability of Milk
- Next meeting will be Tuesday, Feb 10th

Meeting ended 7:30pm