

PAC Meeting Minutes

November 17, 2025

6:30pm – 8:11 pm (In person in the Library at Cascade Heights)

Meeting Minutes

1. Round table introductions
 - a) Chair: Arvind G.
 - b) Vice-Chair: Irina R. (absent)
 - c) Treasure: Piriya M.
 - d) Secretary: Charmaine G.
 - e) DPAC Rep: Vacant
 - f) CPF Rep: Jeanne (absent)
 - g) Hot Lunch Committee: Vivian P. (absent) and Fayaz R. (absent)
 - h) Events and Fundraising Committee: Michelle L. and Tiffany C.
 - i) Emergency Preparedness: Peter F. (absent) and Peter M.
 - j) Members at Large: Brandi, Tracy (absent), Sandra
 - k) Cascade Principal: Mr. F. DeVita
 - l) Head Teacher: Ms. R. Kerluke
 - m) Parents in attendance- Jeneva

2. Approval of October 2025 Minutes
-motioned by Arvind, seconded by Michelle

3. Principal's Report
 - *6th Div 6 to art gallery
 - *7th Individual Photo Re-takes Day
 - *10th Remembrance assembly
 - *11th Remembrance Day no school
 - *12th Salema Noon Parents zoom presentation
 - *13th Div 8 & 11 to BBY lake
 - *13th and 14th and 17th Salema Noon Presentation for students
 - *14th Talent show auditions began
 - *18th Div 11 and 13 OWL presentation
 - *18th and 20th Volleyball season ending tournament
 - *20th Div 3 and 4 French Baking
 - *21st Pro D all of Burnaby
 - *25th YPC afternoon
 - * week of 24th safety drill week
 - *28th Grade 7 time to shine
 - *28th PAC movie night

December Highlights:

- *12th talent show
- *skating field trips
- *17th Pancake Breakfast
- *18th learning updates published

Ongoing:

Snack Shack on Thursdays

Hot lunch

After school programs:

City of Burnaby:

Lego and Games ages 9-13 Nov 4-Dec 3

Kids Club ages 6-12 Nov 7-Dec 5

JJ homework club Mondays after school

Professor Puffins challenge club grades 1-4 begins Oct 2-Dec 11

Drawing Classes Oct 1-Dec 12

Other Updates:

School wide write data

4. Head Teacher's Report

-Grade 7 parent meeting last week

-Grade 7 chocolates went home today

-Fresh 2 You delivery is tomorrow, made enough to pay for bus

-Apple fundraiser brought in 800

-tomorrow will ask kids who's interested in basketball, priority grade 7, then if not enough participants will ask grade 6's

-School wide write - data partially correct b/c of issue with one grade 1 class and data from one kindergarten class is missing

Less extending marks now b/c it is the beginning of the year

Grade 6's have high numbers in developing

Grade 7's have high emerging, but this may be b/c there are many students that are ELL

Another school wide write will occur in May and they expect to results to improve

-FSA results will come in tomorrow, feedback shows that kid's are struggling with math word problems

This appears not to be a Burnaby issue, but more so a wide systemic issue

5. Chair's / Vice Chair's Report

a. Pancake Breakfast Updates

Dec 17th, Lion's club will be coming in

We need to purchase supplies- no juice this year, need to buy gluten free mix

We need to prepare the pancake mixture the night before

Nov 22nd will send out email for volunteers (Arvind), ask volunteers to bring clean food scissors

6. Financial Report

-current balance in general account \$25635.91

-outstanding cheques \$6064.80

-gaming account balance \$12469.80

-no new expenses approved

-Special requests by various teachers:

Carvival ice cream treat

Chess club for term 2, requesting chess boards \$106.30 -10 chess sets

(motioned by Arvind, seconded by Tiffany)

Grade 7 teachers holding movie night Friday, Dec 12th requesting donation for popcorn, oil, seasoning, iced tea, around \$200 total (motioned by Arvind, seconded by Peter)

Grade 7 teachers requesting holiday bingo for the school, money for prizes around \$50 (motioned by Arvind, seconded by jeneva)

7. DPAC Report

No updates

8. CPF Report

-last Friday was first CPF talent show

-Cascade has been awarded 2 grants totalling over \$1000 for baking and dance performances

9. Hot Lunch Report

-Milk Monday had to be moved

10. Events and Fundraising

a. Nov 28th Movie Night Updates

Will check after the meeting for supplies. Pre-orders close Nov 20th

Will show Minecraft movie, need laptop and use HDMI

Need more parent volunteers for the evening, PAC volunteers: Tiffany, Michelle, Sandra, Vivian, Jeneva

Pizza will be served

b. Purdy's

Order form needs to be sent to staff

11. Emergency Preparedness

-new Peter and Mr. Devita went through emergency supplies

-food expired in 2011

-Frankie and Peter to price it out

12. New Business

-Tiffany mentioned lights around YMCA - for parent pick up and kid's playing, Frankie said it's a Facilities issue, maybe to be brought up to Burnaby school district

-Peter brought up discussion about poles in the center along Smith Ave to prevent left turner over the double line, Ms. Kerluke said to reach out to the city

-Arvind brought up a point of clarification, after discussions with Irina about Grade 7 fundraising. PAC is not responsible to fundraise for Grade 7 camp, it should be led by Grade 7 parents. However, PAC will help in other ways to support Grade 7 camp fundraising. At the moment PAC may have the capacity to fundraise, but this may not always be the case in the future and do not want to set up a precedent that it is a PAC responsibility to fundraise for Grade 7 camp.

Meeting adjourned 8:11pm