

PAC Meeting Minutes

Jan 21, 2025

6:35pm – 8:42pm (In person in the Library at Cascade Heights)

Meeting Minutes

Start 6:35pm

1. Round table introductions

- a) President: Arvind G.
- b) Vice-president: Irina
- c) Treasure: Piriya
- d) Secretary: Charmaine G. (absent)
- e) DPAC Rep: Sandra R.
- f) CPF Rep: Brandi R. and Tracy C.(absent)
- g) Hot Lunch Committee: Vivian P. (absent) and Fayaz
- h) Events and Fundraising Committee: Michelle L.and Tiffany C.
- i) Emergency Preparedness: Peter (absent)
- j) Members at Large: Christine L. (absent)
- k) Cascade Principal: Mr. F. DeVita
- l) Head Teacher: Ms. R. Kerluke (absent)
- m) Parents in attendance: None

2. Approval of Nov 2024 Minutes

Motioned by: Sandra

Second by: Irina

3. Principal's Report

Break-in prior to winter break

- \$20k equipment stolen from the portable - Ipad, computers
- Multipurpose room vandalism- ketchup all over the room

Parking Issues

- Illegal parking on the Y lot

Improvement to the Cascade School area from the City of BBY Engineering. There are some other improvements coming but unknown what those would be and when.

- January Highlights
 - 6th School Resumed
 - 10th Hot lunch (subway)

- 13th YPC # 2 of 2
- 14th Div 12 & 14 skating
- -Boys basketball game Douglas
- 16th Girls basketball @ Douglas
- 17th Div 8 & 9 skating
- -Hot lunch (burgers)
- 20th Grade 7 student information meeting with Moscrop
- 21st Boys basketball game @ Chaffey
- 23rd Girls basketball game @ Chaffey
- 24th strong start closed
- -Hot lunch Pasta
- - PAC movie night
- 27th strong start closed
- -Primary Dance week - Jan 27
- 28th Div. 8 & 9 skating
- -Div 6 in class presentation (rocks)
- -Boys basketball game @ home
- 29th Div 6, 10, 11 in class presentation (rocks)
- 31st Hot lunch (comfort food)
- -Primary Dance Performance 1:45 Jan 31st
- February Highlights:
 - 3rd – 7th Intermediate Dance week Performance on Friday 1:45
 - 17th Family Day – no school
 - 18th Boys basketball Play Day
 - 20th Girls basketball Play Day
 - 26th Pink Shirt Day
 - 21st Carnaval
 - 28th Pro D no school
- On going student programs:
 - Basketball Season has started boys game day Tuesday girls game day Thursday coaches (Mr. Zayonc and Mr. Routley – Boys) (Ms. Kerluke and Ms. Chowdury – Girls)
 - Young Rembrandts
 - City of Burnaby: sports and games – multi sports
 - Professor Puffin’s Challenge Club
 - Math Challengers
 - JJ homework club Monday’s after school
 - Action item for Frankie to get an update from community center manager for after school program options to join future PAC meeting for feedback
 - Action item for Frankie to bring up at Staff meeting (today) for teacher wishlist before next PAC meeting - due by Feb 14, meeting Feb 18 re: consumables.
 - Action item (to Irina?) to check bylaws for requirements on food safe certification which will inform how many people from PAC need to take the certification
 -

- stranger on school grounds update RCMP has visited persons home has not been seen on school grounds during school hours...
- Teacher Requests:
 - Ms. Chowdury \$255 The elementary wood shop building planters
 - Ms. McGrory \$110 canvas for painting Bob Ross day
- Gym Projector system ordered

4. Head Teacher Report

- No items

5. President

- A parent has reached out to PAC regarding stranger on school property - Warning has been issued to him by the police and he has not been seen during school hours
- Pancake Breakfast
 - Successful event - servings per student needs to be managed better
 - McDonald's food was enjoyed by all (teachers/students)

6. Financial Report

- General Account: \$32,639.06
 - Uncleared cheques: \$2,897.13
 - Majority of funds in the account are payments from Munchalunch and will be paid to hot lunch vendors throughout the term
 - Term 1 hot lunch proceeds: \$3,107.05
- Fundraising
 - Purdys Chocolate \$806.92
- Gaming Account: \$10,600.79
 - Uncleared cheques: \$300
 - Majority of funds allocated for field trips
 - Pancake Breakfast cost: \$1,585.79
- Consumables - consider increasing amount per student for next year [follow-up for next school year]
- Gym Equipment invoiced for \$460
- Food Safe Certification - 2 PAC members [Irina and ?]
- Teacher Treat Days - no plans for any event so far
- Teacher Ask:
 - Planter Box \$255 - to be voted - Ms. Chowdury
 - \$110 Canvases - to be voted - Ms. McGrory
 - \$86 Resource book - Motioned: Brandy, Second: Irina
 -

7. DPAC

- General Budget process 101

- Investigation regarding students excluded from classrooms, especially those with diverse needs
- Accessibility at BBY Schools
- Seminar: Re-Thinking our Children's Relationship with Smartphones & Social Media - BBY North, Jan 27, 7pm
- MJFox Theatre - City of Burnaby considering managing the theatre
- DPAC AGM and Election - May 26

8. CPF

- French Film Festival - looking for venue Apr/May

9. Hot Lunch

- Milk Mondays - Danton will be helping
- Fayaz is helping with hot lunch
- Prepping hot lunch menu for term 3
- Sports day
 - Need cost assessment for McD - fall back to pizza or hotdogs
 - Menu options for McD
 - Treat Options: Krispy Kreme, Lees Donuts, Stuffies, TCBY FroYo

10. Events

- Movie Night this coming Friday featuring The Wild Robot
- 4 parent volunteers
- PAC members to help
- Onsite sales
- Testing Stuffies
- April for next movie night?

11. Re-evaluate how we use the Gaming Grant -

<https://www2.gov.bc.ca/assets/gov/sports-recreation-arts-and-culture/gambling/grants/guide-pac.pdf>

- Should we allocate such a large portion of the gaming fund for Year End picnic?
- Should we allocate more gaming grant funds for the students throughout the school year?
Clubs, uniforms, etc.
- Further PAC discussion regarding Gaming Grant fund - prioritization exercise for next school year on fund allocation
- Should log action item that Frankie was going to ask teachers for suggestion on how to utilize grant funds and raise Interest on teacher sponsored clubs

Cascade Heights Elementary Parent Advisory Committee (PAC)
4343 Smith Avenue, Burnaby, BC
paccascadeheights@gmail.com