

October 15, 2024

6:30pm – 8:30pm (In person in the Library at Cascade Heights)

Meeting Minutes

Start 6:37pm

1. Round table introductions

- a) President: Arvind G.
- b) Vice-president: Vacant – Acting Vivian P.
- c) Treasure: Piriya
- d) Secretary: Charmaine G.
- e) DPAC Rep: Sandra R.
- f) CPF Rep: Brandi R. and Tracy C.
- g) Hot Lunch Committee: Vivian P.
- h) Events and Fundraising Committee: Michelle L. and Tiffany C. (absent)
- i) Emergency Preparedness: Peter (absent)
- j) Members at Large: Christine L. (absent)
- k) Cascade Principal: Mr. F. DeVita
- l) Head Teacher: Ms. R. Kerluke
- m) Parents in attendance (none)

2. Approval of September 2024 Minutes

Motioned by Brandi, seconded by Sandra

3. Principal's Report

October Highlights

- 2nd Div 6 to Art Gallery
- 3rd Cross country meet
- 9th coats for kids
- 10th Cross country Awards meet
- 14th Thanksgiving no school
- 15th Boys Vball game #1
- 16th individual photo day
- 17th Girls vball game #1 and Student vote
- 21st Art starts drumming
- 25th Provincial Pro D no school for students
- 31st Halloween 1:15pm community parade

On going student programs:

- Volleyball Season has started boys game day Tuesday girls game day Thursday
- Young Rembrandts
- City of Burnaby: multi sports, lego Mania
- Professor Puffin's Challenge Club
- Math Challengers

November Highlights:

- 6th grade 6 immunizations
- 8th photo retake day
- Remembrance Day assembly
- 11th Remembrance Day no school
- 22nd Pro D no school
- Week of the 25th emergency preparedness

4. Head Teacher's Report

- carved pumpkins will be brought from home, then showcased then brought home by the student at the end of the day
- halloween haunted house colouring contest is happening now, every submission will get a lollipop
- potential PJ day on Nov 1st
- More than Hip Hop instructor coming from Dance Express last week in January and first week February
one week is for primary and another for intermediate
- no cost to parents due to money in dance fund, this is in place of tennis
- Firefighters - charitable snack program
- primaries started a new reading program
- wish list - resource books - will provide this in writing with estimate for pac approval
- gym equipment has not been ordered yet but will be done soon
- Fresh To You fundraiser - 40% profits go back to grade 7 camp fund (mostly for bus)
- Cascade Merchandise offered for sale
- Grade 7's chocolate bars fundraiser sold at christmas time for camp fund
- Walkathon fundraising will be targeted to new AV system

5. President's Report

- a. Vacant position of Vice Chair
 - no updates
- b. Snack Shack update
 - popcorn once per month
 - will be looking into healthier snacks
 - limit for intermediate - 3 items only, primary - 2 items only

- also restrict on purchasing multiple of the same item

- c. Pancake Breakfast update
 - Arvind reached out to Lions Club Lougheed, they have not done this before
 - Rob from other Lion's Club says his team cannot do it anymore, but Arvind will check if they can provide the griddle and we can have parents come and do the cooking
 - Will we need a special power adaptor?
 - Gluten free options

- d. Milk Mondays for next term
 - Danton (parent) has volunteered to help

6. Financial Report

General operating account ~\$31000

Gaming Account ~\$1200

- current budget is still PENDING Funds for teachers last years numbers
- proposed consumables:
 - \$15 per student for field trip
 - \$5 per student for consumables
- Need to allocate funds to staff without a set class (non-enrolling teachers)
- Piriya waiting for confirmation of her access to Van-City account
- hot lunch vendors still need to be paid from general operating account
- revenue - snack shack, purdy's
- Mr. Devita will provide class counts for consumables
- need money set aside for non-enrolling teachers (including speech therapist, music teacher, counsellor)

7. DPAC Report

- Oct 8th 101 PAC information session
- all links provided were broken
- manual for PAC roles in the works
- DPAC treasurer workshop Oct 21st

8. CPF Report

- no more membership fees, it is now free therefore all of funding is non-existent
- must apply for grants now
- Socio-culture grant is first come first serve
- perhaps a movie night showing French movie to support our French classes

9. Hot Lunch Report

- Vendors still need to be paid

- revenue for this term is still tbc \$21000 revenue, munch a lunch and vendors are not yet included, projected profit \$3000
- Fuel catering stopped offering forks with their fruit cups, forks were given to kids by office, will remove fruit cup for next term
- new vendors - Stuffies pastries (no profit), Takara sushi (more affordable than fuel)
- funds for hot lunch mostly go to classroom consumables

10. Events and Fundraising

- a. Movie Night
 - set for January 24th
 - Dominoe's pizza and popcorn to be sold

11. Emergency Preparedness

- Ms. Kerluke has items to put into bin

12. New Business

- PAC meetings will be second Tuesday every month
- next meetings November 19th, January 21st, February 18th, April 8th, May 20th, June 10th

13. Action Items

- Arvind to check with Lion's Club Lougheed to see if they can assist with Breakfast with Santa or check with other Lion's Club to borrow their equipment
- Mr. Devita will obtain class counts for PAC to provide consumables money, also a list of non-enrolling teachers for allocation of funds
- Ms. Kerluke to provide request in writing for new Resource Books for PAC approval

Meeting adjourned 8:03pm