

PAC Annual General Meeting

May 8, 2024

6:46pm – 8:30pm (In person in the Library at Cascade Heights)

Meeting Minutes

1. Round table introductions

- a) President: Arvind G.
- b) Vice-president: vacant – Acting Vivian (Absent)
- c) Treasure: Missy D.
- d) Secretary: Charmaine G.
- e) DPAC Rep: Sandra R.
- f) CPF Rep: Brandi R.
- g) Hot Lunch Committee: Vivian P. - (Absent)
- h) Events and Fundraising Committee: Michelle L., Tiffany C and Ken C. (Absent)
- i) Emergency Preparedness: Peter (Absent)
- j) Members at Large: Christine L. (Absent) and Tracy C. (Absent)
- k) Cascade Principal: Mr. F. De Vita
- l) Head Teacher: Ms. R. Kerluke (Absent)
- m) Parents in attendance

2. Approval of April 2024 Minutes- approved at April Special Meeting, also approved in person by Sandra and Michelle

3. Principal's Report

- May 3rd - Div 10 Wesburn park
- May 8th - Track and Field, girls and boys relay first place

- May 8th - Burnaby School Board Kid's Piccolini choir assembly
- May 9th - Oceanwise Sea Dome presentation in gym
- May 13th - grade 7's cap and gown
- May 14th - Festival beginning bands
- May 14th - Div 20 Vandusen & Div 7 Canoeing
- May 15th - Gauss math contest
- May 17th - Sports Day

Start Time @ 9:10am - welcome cheers, parents are welcome to stay

Stations begin @ 9:40am

Break @ 10:30am - \*need parents to help cut the freezies and distribute in each classroom

Stations again @ 10:50am

Lunch @ 12:00pm

Closing @ 12:30pm - Tug of war and closing comments

Dismissal @ 2:00pm

- May 22-24th - grade 7 camp
- May 27-31st - Individual Education Plan assessment
- June 3rd - last Pro D day
- June 4th - Grade 7 visit to moscrop
- June 5 & 6th - Spring concert
- June 7th - Grade 7 immunization
- June 10th - Grade 4-6 swimming
- June 10th - Welcome to Kindergarten meeting 1:30-3:30pm, PAC station for passport
- June 13th - Playland for intermediates
- June 13th- evening time TBD - City of Burnaby development meeting
- June 14th - family picnic
- June 24th - Volunteer and teacher appreciation lunch

#### 4. Head Teacher's Report

- not available

#### 5. President's Report

- Teacher appreciation snacks/breakfast - feedback from teachers was good

- Book Fair - raised \$7693.10, \$3500 went to Cascades, spent \$1700 for the library and class books, \$1800 remainder
- Book fair will be planned for every other year
- Snack Shack - sold out last intermediate sale
- Will allocate Snack Shack for grade 7 activities fund (supported by Charmaine, second by Missy)
- Grade 7 farewell lunch - parent volunteers requested, PAC Snack Shack funds will contribute

a. Co-chair or Vice President (by proxy Arvind)

- Agra Tandoori for Hot Lunch, logistic issues, to have Agra sort by Division is extra \$100 for next year

Next year will not be used (supported by Sandra, second by Brandy)

June 14th is last day for Agra

- MAL opening for May 17 – June 7 to register for year end Picnic
- MAP opening for teacher appreciation for 2024-2025 school year

6. Financial Report

- \$1500 for family picnic costs allocated
- \$2000 gaming balance so far
- last field trip in 2nd week June - invoices need to be in as field trip done
- any unused amounts for field trips can go back into gaming grant funds
- any unused consumables need to come back to PAC general account (DeVita to let teachers know use funds)
- general account \$320000 balance, \$1100 cheques not cleared , \$10000 balance, but expenses still coming, approx \$5000 remaining in general account expected by end of school year
- PAC asking for next year, to have teacher requests put on form earlier in the year, perhaps deadline at the end of every term for teachers to submit receipts
- Missy to check with Courtney where we are at for consumables

7. DPAC Report

- School district budget plan was last meeting discussion on budget cuts

- Adjusting Challenge Program starting year 24/25 will be cut
- cutting staff development, library tech, elementary day time custodians year 2026
- density and over-population in area
- chair of DPAC part of community planning assembly
- signed proxy form for BCCPAC for DPAC to represent Cascades PAC, next year hope that a PAC member or two can join

#### 8. CPF Report

- membership will be free, have to sign up but no more yearly fees for all french immersion students
- camp poster
- year ended BBQ still looking for venue June 15th
- skating still looking for venue
- summer camp happening at Jubilee United Church (3 weeks)
- next meeting is May 15th and June 4th meeting is AGM

#### 9. Hot Lunch Report

- See Co-chair's report above

#### 10. Events and Fundraising

- Year End Picnic
- Grade 7's activities

#### 11. Emergency Preparedness

- no updates

#### 12. New Business

- PAC AGM June 12th
- Digital flyer for Inman parents for AGM and PAC recruitment, perhaps this could be done for Cascades

### 13. Action Items

- Mr. Devita to check with School Trustees and Burnaby Councillors to joining Family Picnic event
- Ms. Kerluke to check with Grade 7's to see if they want to volunteer and maybe they do their own stations (hockey shooting station)
- Mr. DeVita and Ms. Kerluke to request for teachers to send out invites to class volunteers for Parent Teacher Appreciation lunch
- Ms. Kerluke to provide invoice for new gator balls
- Ms. Kerluke and Mr. DeVita to get estimate and written request from Ms. Griffiths for Spring Concert expenses
- Treasurer (Missy) to determine current status of consumables, and invoices must be in mid June for reimbursement by PAC

Meeting adjourned 8:34pm