

PAC Meeting Minutes

February 7, 2024

6:30pm start, 8:34pm end

In person in the Library at Cascade Heights

Meeting Agenda

1. Round table introductions

- a) President: Arvind G.
- b) Vice-president: vacant
- c) Treasurer: Missy D.
- d) Secretary: Charmaine G.
- e) DPAC Rep: Sandra R.
- f) CPF Rep: Brandi R.
- g) Hot Lunch Committee: Vivian P. (absent)
- h) Events and Fundraising Committee: Michelle L., Tiffany C and Ken C. (absent)
- i) Emergency Preparedness: Peter (absent)
- j) Members at Large: Christine L. (absent) and Tracy C.(absent)
- k) Cascade Principal: Mr. F. De Vita
- l) Head Teacher: Ms. R. Kerluke
- m) Parents in attendance- none

2. Approval of November 2023 Minutes- approved by Arvind, Brandi

Note: January 2024 Meeting canceled due to snow school closure

3. Financial Report

- Winter Silent Auction \$1100 raised
- Santa breakfast \$1200 spent (food, fees)
- Family Movie night Jan 2024 raised \$260
- Purdy's \$717
- Classroom consumables - \$5 /student (483)
- Field trips \$1600 spent already for field trips, as of first week of December
- Contribution for tennis \$3 per student (Missy to give check to Courtney)
- Invoices for hot lunch just arrived, but not reviewed yet
- Snack Shack - \$800 revenue, 560 expense, net \$300

- kits for ADST projects- no budget earmarked for this yet, not sure what budget will this come out of
- \$250 earmarked for Grade 7 camp
- Fresh 2 fundraising may be held in spring, Kerluke mentioned that she may be able to put the money towards the ADST.

4. Principal's report

- Basketball season has completed other than the Rec tournament
- not enough girl participants for a girl Basketball team, therefore 3 girls joined the boy's team
- Div 6 went to art gallery on Jan 12th
- Cold weather warning on the Friday, 12th of Snow Week, kids were kept inside on that day
- snow days are determined by traffic, superintendents decide
- Jan 19th was Young People's concert
- Jan 22nd, Moscrop had info night for grade 7 parents
- Jan 23rd, Primary had fire safety presentation
- Jan 26th, Div 3 went to Carnaval
- Feb 2nd, Div 3 put on assembly for Carnaval
- Tennis lessons began on Feb 5th
- Feb 19th is family day
- Feb 28th is pink shirt day
- Spring concert June 5th and 6th
- Grade 7 fundraising to be determined and then costs will be determined for parents
- Family life lessons, teachers are to inform parents of what will be covered, parents can opt out but Mr. Devita has to contact them to show proof that curriculum is met , note different grades have different levels of teaching

5. Head Teacher's Report

- Running Jump Rope for Heart in April (Heart and Stroke Foundation)
- Literacy Week will be late, likely in April
- Healthy Snack program from firefighters starting April (renewal times are Sept, January and April)

- Camp fundraising - last week of chocolate sale fundraiser, Thursday, next week, they will be selling at a table, \$4800 net sales
- 10 families applied for funding from Camp Elphinstone
- Trivia night may be canceled due to lack of sales

6. President's Report

- Need co-chair VP and hot lunch coordinator
- Christmas Pancake breakfast went very well
- Things to note for next year:
 - Post jobs up on the wall next year
 - Runners going to outside and main kitchen would be helpful for next year
 - Apple juice was not popular
 - Starbucks full cafe next year

7. DPAC Report

- No meeting in Dec
- Last meeting was in January
- Treasurer workshop - have a purpose for every fundraising event
- start budget in May so we are ready for Sept
- Gift in kind, talk to Mr. Devita and school first, rather than PAC just accept it
- executive team in DPAC has no chair

8. CPF Report

- French film festival on Friday, 2 different movies for different age groups
- no place for summer camp
- Madame West suggested a Vancouver venue
- skating venue still tbd

9. Hot Lunch Report

- Arvind says it's been going smoothly
- One issue with Muncha lunch Subway, vegetarian sandwich with no toppings, was just plain bread

10. Events and Fundraising

- Movie Night was Jan 26th

- missing cord was found in drawer of sound system
- mats were very dirty afterwards, covered in sticky syrup
- no assistance from movie goers to tidy up
- parents need to tend with their younger kids
- Need more volunteers
- Next possible movie night end of April to May,
- Online 50/50 Raffle - need district's approval for sport events (gaming license needed to apply for PAC)
- Look into Gaming License

11. Emergency Preparedness

- no updates

12. New Business/ Action Items

- Family Picnic, June 14th Friday - band performance, rabbitats, fire fighters
- **Tiffany** to check for pony rides for Family Picnic
- School Supply Delivery, presented by Kerluke, PAC voted to support offering this option
- Teacher/Parent appreciation event tentative Tuesday, June 11th (or 24, 25, 26th), donations and need a fundraiser
- **Arvind** to ask about cookie for fundraiser
- Sports day is May 17th- **Vivian** to determine something for hot lunch
- next PAC meeting tentative April 3rd
- Book fair and possibly hot dogs for student led conferences (April 10th)

Meeting adjourned 8:34pm