

PAC Special Meeting (virtual)  
March 8, 2023

Attendees: Sandra, Vivian, Charmaine, Christine

### Movie Night

- About 136 attendees, approx 130 RSVP'd
- Movie was started around 6:15pm.
- Mats were put out for the kids in front of the screen, there were also benches put out and parents could get some chairs and set them up as needed
- 2 large bags of popcorn purchased from Dunbar Theatre made into 50 lunch paper bags of popcorn
- Candy and chips were donated by Ceri from the school, that generated \$77.00
- 16 pizzas were purchased from Domino's pizza
- BYOwater worked well, paper cups were provided to those that didn't have bottles
- Clean up was easy with the help of attendees, everyone put their chairs away and we swept the gym
- Pizza and popcorn vouchers worked well
- Pizza was distributed within 10 min
- Sign in sheets that categorized students by division worked well
- Only a few inquiries from parents asking about different ways to pay as they didn't have cash, ie. e transfer or credit card

### Notes for next movie night

- Planned for Friday, April 21st
- Capacity can be bumped to 200 people
- Presale of popcorn and pizza should be done again
- We should sell candy and do the BYOwater again
- As only a few parents asked for alternative payment methods, cash only will still be used, however we must inform parents during promotions that CASH sales will be done
- 3 week launch for this event. Communication to go out beginning of April
- Borrow popcorn machine from Inman to see how it works for us, start time for popcorn 5pm for popping and bagging
- Brown paper bags for popcorn will only be filled half way and folded down, charge of \$2 instead of \$4
- We need better hygiene controls for handling food, ie. handwashing and glove changing protocols, hair to be tied back
- Call Dominoes an hour before delivery time to ensure that order is ON TIME
- Potential movie choice is Minions- Rise of Gru
- Playstation will be brought in by Vivian to play the movie
- Depending on number of attendees, we should order 1 or 2 extra pizzas for CASH sales

- Obtain Inman's popcorn machine to try it out before the movie night

#### Coffee meet up

- Scheduled with Mogiana on Friday, March 31st.
- Suggest that communications out to parents is FREE coffee and pastries, perhaps not as a PAC recruitment event, this is a chance for people to try the Mogiana coffee prior to purchasing

#### Year End Family Picnic

- Picnic will be Friday, June 2nd. Time TBD.
- Use list of volunteer sign ups from previous to reach out to people to volunteer for specific jobs
- What activities will we have? Photobooth? Balloon artist? Carnival games?
- Frankie needs to reach out to Moscrop Leadership to see if they can create and run carnival games
- Frankie reached out to Cascade band and they have agreed to come play
- Vivian has reached out to Rabbitats Rescue to come, cost is \$300 for their visit, probably later in the evening, around 5pm as their person cannot come earlier
- Beatrice reached out to Japadog and they can come
- Should we source local vendors, ie. totes\_cakes (makes cookies and mom is mother of Wesley in Div 8)
- Cotton candy tubs to be sold can be purchased at Real Canadian Warehouse
- We can sell SB donated coffee or ask Mogiana to be present
- We should find a vendor for dessert, or purchase ice cream cups to sell
- Will we cook food onsite?
- Should we get other food trucks, vendors?
- We should seek out a photographer volunteer to take photos of the event

#### Staff appreciation Lunch

- To be catered
- What is the date??
- Do we have money for this?

#### Need for PAC members

- We need to recruit more members for PAC, Beatrice will be leaving PAC after this school year
- Vivian wants to take on Hot Lunch Program
- Arvind is willing to help, position is TBD
- DPAC member, Arvind has a friend who may be willing to do this

- Plan to do social outing for those who are interested on March 22nd, reach out to anyone who may be interested

Action items for next meeting

- **Charmaine** to look into Fraser Health requirements for school events and food distribution
- We need an updated financial report from **Caitlin** for next meeting
- Once finances are determined, book **Vivian** to book Rabbitats
- **Arvind** to try to source pastries from Save on Foods for Coffee Event
- **Vivian** and **Caitlin** - PAC newsletter should have the amount we raised from Purdy's and from Movie Night, when to put out next newsletter?
- **Arvind** - to ask Inman if we can borrow their Rise of Gru DVD for Movie Night and get popcorn machine for trial run and for movie night
- **Vivian** - For April -movie night to be communicated thru the kid's planners, ask Frankie and Ceri to communicate this to teachers
- Discuss whether we want to use Munch a Lunch moving forward
- Brainstorm to determine the specific tasks we need for Year End Family Picnic
- **Charmaine** will create list of potential volunteers from old lists
- **Beatrice** to book Japa dog food truck for Family picnic
- Committee to plan out logistics for movie night (poster, food). **Christine** and **Sandra** to create munch a lunch for ordering
- We need to have consistent meeting minutes EVERY meeting