

Ecole Cascade Heights Elementary School

PAC Meeting Minutes from Tuesday, October 11, 2016

Attendance:

Fernando De Melo, Chairperson

Makie Kutsukake, Co-chair

Anthony Yam, principal

Darlene Kikuchi, Secretary & CPF Rep

Michelle Mikacevich

Tim McCreesh

Heidi Cogan, DPAC rep

Linda Marsh

Hiroko Nakamura

Ron Singh, Treasurer

Denise Ru

Sandrine Pham-van

Treasurer's Report:

Ron updated the financials and announced that the gaming grant has been approved and expects to receive approximately \$8600. Hot Lunch and Snack Bar have been successful fundraisers. Heidi mentioned that she had heard that at PAC 101 it was suggested that fundraised monies should have an intended purpose and be used for the students who raise it.

DPAC Representative:

Burnaby Mountain will be hosting a parent event on online safety on October 13<sup>th</sup>. It was mentioned that DPAC pays 50% of the cost for an event when 50% of seats are made available to those outside of the school group.

Principal's Report:

-Mr. Yam mentioned that reporting will look different this year. Changes will vary by grade levels. There will be a self- evaluation by the students included in the final report of the year. A letter from the Ministry of Education with further information has been sent out through ListServe.

-Photo day is October 13. Retakes will take place on November 10.

-October 21 is a provincial professional development day.

-The grade 7 Time to Share afternoon will take place on the afternoon of October 27 in the gym.

-Next Celebration of Learning assembly will be on October 28.

-There will be a Halloween costume parade on October 31.

-Tentative dates for the Scholastic Book Fair are November 15-17. Ms. Lehnert will require parent volunteers for this to run. Michelle requested that there be a way for parents to buy books that teachers wish to receive. It was mentioned that Ms. Lehnert has asked the teachers to provide lists, but they have not followed through in the past. Anthony will bring forward the suggestion.

-X-country finished today.

-Volleyball will be starting soon for grades 6 and 7 and will run to the end of November. It was suggested that sporting schedules be included in the parent calendar.

-Staff like the suggestion of purchasing sports equipment for each class.

#### Fundraising:

- Snack Bar raised \$525 in four weeks.
- It was discussed that the Subway sandwiches tend to get soggy from the cucumber. Makie will report this to Signy (Hot Lunch Coordinator).
- Terry Fox Run was a success, thanks to parent support. There was an “ice bucket challenge” associate with this year’s run. Based on funds raised of \$1186, several staff members, including the principal, will be doused with ice water.
- Division 8 helped to host the first movie night and showed “Angry Birds”. Mr. McLaughlin’s class will host the November event. The January and February dates do not yet have sponsors. Our current license will expire in February.
- Family Photo nights will take place on November 2<sup>nd</sup> and 3<sup>rd</sup>.

#### Other Business:

- Michelle pointed out that she has been unable to print the school calendar from the website and several parents agreed that it is a problem. Some suggestions were to have limited paper copies in the office, as well as include a link on the website.
- Fernando will send out a letter reiterating the need for new executive members next year. The hope is that interested parents would shadow existing members this year.
- Michelle expressed she felt that there may an imbalance in the number of French Immersion parent volunteers to English class parent volunteers for schoolwide activities. Darlene pointed out that the French Immersion students are all in intermediate grades and may not want their parents to be at the school, as could also be the case for students in the English classes.
- Heidi asked if there are board games in the classroom for rainy days. It was determined that some teachers have them for their own classes.

Next meeting: Tuesday, November 8, 2016